



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
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File No. A-12(11) 11/2023-E.I-Part (1)

Date: 28.09.2026

VACANCY CIRCULAR

Subject: Recruitment of Medical Commissioner (AYUSH) in Level-14 (Rs.1,44,200-2,18,200/-) on Deputation (Including Short Term Contract) basis, in ESI Corporation.

Applications are invited for One (01) vacancy in the cadre of Medical Commissioner (AYUSH) in Level 14, (Rs.1,44,200-2,18,200/-) on Deputation (Including Short Term Contract) basis.

2. Eligibility conditions, Educational qualifications, experience and general conditions for the above post are indicated in Appendix-I.

3. Applications of eligible Officers, who are willing to take up the appointment immediately and can be spared after being selected, may be sent through proper channel in the prescribed proforma placed at Appendix-II.

4. Cadre Controlling Authorities of willing candidates are advised to refer instructions of Annexure-II of DoPT OM No. AB.14017/28/2014-Estt. (RR) dated 02.07.2015 before forwarding applications.

5. Bio-data/Curriculum Vitae in the prescribed format (annexed with educational, experience certificates/documents etc.) duly certified and stamped by the Employer along with the APARs/CRs (Photocopies of each page of APARs/ CRs duly attested by an officer not below the rank of Under Secretary to the Govt) for last five years (i.e. 2020-2021 to 2024-2025 or 2021 to 2025, as maintained), Cadre Clearance, Vigilance Clearance, Integrity Certificate and 'No Major or Minor Penalty for last ten years' certificate (or a list of major or minor penalty imposed during last ten years, if any) must reach through proper channel to Col. Manjeet Katoch, Director (P&A), Hqrs. Office, ESI Corporation, C.I.G Marg, New Delhi-110002 within 04 weeks from its publication in Employment News.

6. It is requested that wide publicity may be given to the above vacancies for information of all the eligible Officers.

Encl: As above


(Col. Manjeet Katoch)
Director (P&A)

Copy to:

1. Secretaries of Union Ministry (as per list enclosed).
2. Chief Secretaries of States/Union Territories (as per list enclosed).
3. Heads of various Organisations (as per list enclosed).

Appendix-I

S. No	Post Name	Eligibility Conditions, Educational Qualification and Experience
1.	Medical Commissioner (AYUSH) Deputation (Including Short Term Contract) Level-14, (Rs.1,44,200-2,18,200/-) Vacancy- 01	By Deputation (including short-term contract): Officers under the Central/State Government/UTs/Public Sector Undertakings/ Autonomous or Statutory Organisations, (a)(i) Holding analogous posts on regular basis; or (ii) with 5 years' regular service as Medical Superintendent in level 14 (Rs. 1,44,200-2,18,200/-) of the pay matrix or equivalent; and (b) Possessing the following Educational qualification and Experience: Essential: (i) Any degree in AYUSH branches of medicine systems of a recognised university or statutory State Board or Council or Faculty of Indian Medicine or equivalent recognised under the Indian Medicine Central Council Act, 1970 (48 of 1970) or the National Commission for Indian System of Medicine Act, 2020. (ii) Enrolment on the Central Register of Indian Medicine or a State Register of Indian Medicine. (iii) Master of Healthcare Administration or Diplomate of National Board in Health and Hospital Administration recognised by the Medical Council of India/ National Medical Commission or Master of Business Administration in Hospital administration or Doctor of medicine (Hospital Administration) from a recognised university. (iv) 20 years' experience in the profession involving practical and administrative experience in the Central Government or State Government or public sector undertaking or autonomous bodies or statutory organisation, with five years' working as Medical Superintendent in a Hospital run by any of the above bodies. Note 1: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified. Note 2: The Qualification (s) regarding experience is/are relaxable at the discretion of the competent authority in the case of candidates belonging to the Schedules Castes or the Schedules Tribes if at any stage of selection, the competent authority is of the opinion that

sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

Note 3: The period of deputation (including short-term contract) including the period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed five years.

Note 4: The maximum age-limit for appointment by deputation shall be not exceeding fifty-eight (58) years as on the closing date of the receipt of applications.

GENERAL CONDITIONS

1. Medical Commissioner (AYUSH) on deputation (ISTC) basis **will be posted at ESIC Hqrs., New Delhi for the period of 03 years.**
2. Terms and conditions of the appointment of officers selected on deputation basis will be regulated in accordance with the orders contained in Govt. of India, Ministry of Finance O.M. No. F.1(11)-E-III(B)/75 dated 07.11.75 read with Govt. of India, Ministry of Home Affairs, Department of Personnel & Administrative Reforms OM No. 6/8/2009-Estt and (Pay-II) dated 17.06.2010 as amended from time to time.
3. Applications should reach this office **within 04 weeks from its publication in the Employment News.**
4. Date for determining the upper age limit, qualification and experience will be the closing date prescribed for receipt of application.
5. Application must be sent in the Bio-data/Curriculum Vitae proforma given in Appendix-II. This proforma can be downloaded from ESIC **website www.esic.gov.in**. Candidates are advised to fill the Bio-data details in typed format to ensure legibility and clearly mention the post for which the candidate has applied for.
6. Cadre Controlling Authority of candidates are advised to refer instructions of Annexure-II of DoPT OM No. AB.14017/28/2014-Estt. (RR) dated 02.07.2015 before forwarding applications.
7. Application duly filled and supported by all relevant documents should be placed in envelope which should be superscripted: **"Application for the Post of Medical Commissioner (AYUSH) on Deputation (including short term contract) basis.**
8. Bio-data/Curriculum Vitae not accompanied by supporting certificates/documents in support of Qualification and Experience claimed by the candidates will not be processed.

9. Bio-data/Curriculum Vitae in the prescribed format (annexed with educational, experience certificates/documents etc.) **duly certified and stamped by the Employer** along with the APARs/CRs (**Photocopies of each page of APARs/ CRs duly attested** by an officer not below the rank of Under Secretary to the Govt) for last five years (i.e. 2020-2021 to 2024-2025 or 2021 to 2025, as maintained), Cadre Clearance, Vigilance Clearance, Integrity Certificate and 'No Major or Minor Penalty for last ten years' certificate (or a list of major or minor penalty imposed during last ten years, if any) must **reach through proper channel to Col. Manjeet Katoch, Director (P&A), Hqrs. Office, ESI Corporation, C.I.G Marg, New Delhi-110002** within **04 weeks** from its publication in Employment News.

10. In case of non- availability of APAR/CR, reason for such non-availability would be required from Cadre Controlling Authority.

11. Candidates who once apply for the post will not be allowed to withdraw their candidature subsequently.

12. Any query regarding the application may be addressed to Sh. Ved Prakash, Deputy Director(E-I) at estt1-hq@esic.gov.in


(Col. Manjeet Katoch)
Director (P&A)

**BIO-DATA/CURRICULUM VITAE PROFORMA
FOR THE POST OF MEDICAL COMMISSIONER (AYUSH)**

1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3(i)	Date of Entry into Service	
3(ii)	Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Eligibility Conditions, Educational Qualifications and Experience required as mentioned in the advertisement/ vacancy circular	Eligibility Conditions, Educational Qualifications and Experience possessed by the officer.
	Eligibility Conditions:	Eligibility Conditions:
	(A) (i) holding analogous posts on regular basis; or (ii) with 5 years' regular service as Medical Superintendent in level 14 (Rs. 1,44,200-2,18,200/-) in the pay matrix or equivalent; and	
	(B) Possessing the following educational qualification:	
	(i) Any degree in AYUSH branches of medicine systems of a recognised university or statutory State Board or Council or Faculty of Indian Medicine or equivalent recognised under the Indian Medicine Central Council Act, 1970 (48 of 1970) or the National Commission for Indian System of Medicine Act, 2020.	Educational Qualifications
	(ii) Enrolment on the Central Register of Indian Medicine or a State Register of Indian Medicine.	
	(iii) Master of Healthcare Administration or Diplomate of National Board in Health and Hospital Administration recognised by the Medical Council of India/ National Medical Commission or Master of Business Administration in Hospital administration or Doctor of medicine (Hospital Administration) from a recognised university.	
	Experience:	Experience:

(C) (i) 20 years' experience in the profession involving practical and administrative experience in the Central Government or State Government or public sector undertaking or autonomous bodies or statutory organisation, with five years' working as Medical Superintendent in a Hospital run by any of the above bodies.	
5.1 Note: In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	* Pay Band, pay scale and Grade Pay/ Level of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/ MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc on Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/ contract basis, please state: -			
(a) The date of initial appointment	(b) Period of appointment on deputation/contract	(c) Name of the parent office/organization to which the applicant belongs.	(d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization			
10.	If any post held-on Deputation in the past by the applicant, date of return from the last deputation and other details.		

11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Union Territories d) Public Sector Undertakings e) Autonomous f) Statutory Organisations		
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14.	Total emoluments per month now drawn:		
PB, Basic Pay and Level with pay scale as per 7 th CPC		Grade Pay	Total Emoluments
15.	In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment		Dearness Pay/interim relief /other Allowances etc. (with break-up details)	Total Emoluments
16. A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)		
16. B	Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)		
17.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Deputation/Absorption". Candidates of Non-Government Organizations are eligible only for Short Term Contract)		

	(The option of "STC" / "Absorption"/ "Re-employment "is available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or Re-employment").	
18.	Whether belongs to SC/ST	
19.	Contact Details (All details Mandatory)	
	Postal Address of the Candidate:	a)
	Phone No. of Candidate (official):	b)
	Phone No. of Candidate (Personal):	c)
	Email Id of the Candidate:	d)
	Phone No. Administration Department (Cadre Controlling):	e)
	f) Email ID of the Administration Department (Cadre Controlling):	
	g) Complete address of Cadre Controlling Authority	g)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Date _____

Address _____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular/Employment News. If selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____.

ii) His/ Her integrity is certified.

iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years (i.e. 2020-2021 to 2024-2025 or 2021 to 2025, as maintained), duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

